



GARNICE LAW PLLC

FAMILY LAW INTAKE WORKSHEET

ALL CORRESPONDENCE TO
CLIENT SHALL BE MAILED /
EMAILED TO:

FOR OFFICE USE ONLY:

Consultation date: _____
Conflict check: _____
Attorney: _____
Retainer: \$ _____
Paid: _____
Hourly rate: \$ _____
Date Opened: _____
Other: _____

NOTICE: No Attorney-Client relationship has been established and the Firm is not representing potential Client until a Retainer is paid and a Fee Agreement is completed and signed. _____ Initials.

Matter: Dissolution Separation Paternity Custody Modification Other _____

POTENTIAL CLIENT:

Name

Address

City, State, Zip

Home Phone: _____

Work Phone: _____

Fax Number: _____

Primary Phone: _____

E-Mail: _____

Domiciled in AZ since: _____

Employer: _____

Address _____

City, State, Zip

Occupation: _____

Gross Monthly Income: \$ _____

Second Job or Overtime Only \$ _____

POTENTIAL ADVERSE PARTY:

Name

Address

City, State, Zip

Home Phone: _____

Work Phone: _____

Fax Number: _____

Primary Phone: _____

E-Mail: _____

Domiciled in AZ since: _____

Employer: _____

Address _____

City, State, Zip

Occupation: _____

Gross Monthly Income: \$ _____

Second Job or Overtime Only \$ _____

Sex ____ Race _____ Height _____
 Weight _____ Eyes _____ Hair _____
 Other _____
 DOB: _____ SSN: _____
 Driver's License: _____
 In the Military
 Date of Marriage: _____
 Place of Marriage: _____
 Date of Separation: _____
 Maiden Name: _____ Restore? Yes No
 Has either party ever received AFDC? _____

Sex ____ Race _____ Height _____
 Weight _____ Eyes _____ Hair _____
 Other _____
 DOB: _____ SSN: _____
 Driver's License: _____
 In the Military
 Photo of Adverse Party provided
 Attorney: _____
 Address: _____
 Phone: _____ Fax: _____
 DES involved in your case? _____

MINOR CHILDREN

NAME	DATE OF BIRTH	AGE	SOCIAL SECURITY NUMBER	M/F

Is Wife/Mother currently pregnant? Yes No

Expected Delivery Date: _____

ADDRESSES OF THE CHILD(REN) FOR PAST FIVE YEARS:

RESIDENTIAL ADDRESS	PERIOD: (FROM – TO)	WHICH PARENT

If there are multiple children in separate homes, provide separate information for each child on the reverse side of this page.

CUSTODY / LEGAL DECISION-MAKING

- Legal Custody/Decision-Making Joint Sole Mother Father Not Sure
 Physical Custody/Parenting Time Equal Primary Mother Father Not Sure